

## Membership Application

Member Initiation Fee; \$25.00  
Associate Initiation Fee: \$100.00

Applicants Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, Province, Postal Code: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Professional Title: \_\_\_\_\_

Company: \_\_\_\_\_

Building Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City, Province, Postal Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Immediate Supervisor's/Managers name: \_\_\_\_\_

Description of duties: \_\_\_\_\_

Number and duties of staff responsible for: \_\_\_\_\_

Gross square footage responsible for: \_\_\_\_\_

Number of years in present position: \_\_\_\_\_

If less than 1 year, list previous position: \_\_\_\_\_

Other organization memberships: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date of Application: \_\_\_\_\_

Recommended for membership by: \_\_\_\_\_

## Membership Committee

After a complete investigation,  
this applicant is \_\_\_\_\_ recommended for membership.

Membership Committee: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Board of Directors: \_\_\_\_\_

Date: \_\_\_\_\_

## Treasurer's Record

Amount of initiation received with application:

Member Initiation Fee paid: \$25.00 \_\_\_\_\_

Associate Fee paid: \$100.00 \_\_\_\_\_

Amount of dues paid: \$90.00 Plus GST Regular: \_\_\_\_\_  
\$200.00 Plus GST Associate \_\_\_\_\_ for a period of 1  
year.

reinstatement Fee: \$25.00

Make all cheques payable to:  
**Toronto Building Managers' and Operators'  
Association Inc.**

## Permanant Publication Record

Action at meeting: Accepted \_\_\_\_\_  
Not Accepted \_\_\_\_\_

Date: \_\_\_\_\_ By: \_\_\_\_\_

By-laws Issued \_\_\_\_\_

Yearbook Issued: \_\_\_\_\_

Added to Mailing list: \_\_\_\_\_

Choice of Committee for possible participation: \_\_\_\_\_

Where should mail go: \_\_\_\_\_

Comments: \_\_\_\_\_



# Services and Information to Improve your Professional Performance

Toronto Building Managers'  
and Operators' Association  
**T.B.M.O.A.**

## What is the T.B.M.O.A.?

*An independent non-profit association of regular members engaged in managing and maintaining the operation of one or more buildings. Associate members supply the expertise, materials and services to keep the buildings operating efficiently. Membership is open to all G.T.A. Building Managers, Superintendents, Contractors and Supervisory or Operations Personnel.*

## What is the purpose of the T.B.M.O.A.?

*The Toronto Building Managers' and Operators' Association formerly known as The Toronto Building Superintendents Association was founded in 1963 to establish and maintain a close association among build managers and operators. By education, exchange of ideas and good fellowship we can progressively improve our knowledge and efficiency of building operations and continue to maintain our position as a recognized professional association.*

### Regular Meetings

As part of our monthly meetings, an educational presentation will be made, involving various aspects of building operations. Meeting are held on the second Wednesday of each month (except July, Aug. & Dec.).

### Out-of-Town Affiliations

Our Association is affiliated with the New York, Philadelphia, Chicago and Detroit Associations. Issues and events are discussed at our inter-city meetings.



The CHIEF ENGINEERS  
Association of  
Chicagoland  
FOUNDED 1915



Building Operators  
Association  
(Calgary)

### Social Programmes

In addition to the educational benefits, becoming a member means making many friends through our social programmes. Each year our association sponsors a number of social programmes. Our Annual Dinner Dance, Dinner Theatre, Advertisers Night, Golf Tournaments and other annual events. Through our social programmes, many professional contacts and lasting friendships are made.

### Newsletter

Each member receives a newsletter nine times a year with information pertaining to association functions as well as other information that would benefit them in the operation of their buildings.



## T.B.M.O.A. Services

Visit our website at: [www.tbmoa.org](http://www.tbmoa.org)

### Reference and Buyers Guide

An annual Reference and Buyers Guide is published and distributed to each member and advertiser. Some of the information in past publications covered the following:

- Oil Contamination of Boiler Feedwater: problems and Prevention
- Tornado Safety, Bomb Threats, Terrorist Threats, etc.
- Choosing the right Janitorial Contractor for your building.
- Indoor Air Quality
- Stress Management
- Boiler Safety Rules
- Refrigerant / EPA Policy
- Fire Safety Procedures and Evacuating Policies

The Guide contains scores of contacts or contractors to provide material and labour for the operation of their buildings as well as many pages of other useful data.



### Your Own Contributions

In the T.B.M.O.A., communication is two-ways. If you have knowledge and ideas to share you'll find other T.B.M.O.A. Members and Officers eager to listen. The association has many committees that would benefit from your valued assistance to promote, improve and expand your association.

### How do I Join?

In order to be eligible for membership an individual must be engaged in managing or operating one or more office buildings, institutions, residential or commercial complexes.

Persons of other titles may submit an application for presentation to the secretary.

The Association reserves the right to accept or reject any application in its discretion.

Complete the application form on the back, and mail along with your Initiation fee to;

T.B.M.O.A.  
P.O. Box 5214, Station A  
Toronto, ON M5W 1N5

or fax to: 416-282-5741

A member from our membership committee will contact you.

